

An Autonomous Institution

Approved by AICTE, New Delhi
Affiliated to JNTU Kakinada
Accredited by NBA (UG: CSE, ECE, EEE, ME, CE & IT)
Accredited by NAAC(UGC) with A+ Grade
Recognised by UGC Under Section 2(f) & 12(B)
TEQIP Participated College
Recognised by Scientific & Industrial Research Organisation (SIRO

Dt. 6<sup>th</sup> May, 2022

## **CIRCULAR**

All the Students are hereby informed that they can pay all types of College Fee (Tuition Fee, Transport Fee, Hostel Fee, Placement Fee ) through "STUDENT PORTAL" in College Web Site by using the procedure as described below. The Student can also download the Fee Receipt instaniously once Fee Payment is confirmed.

## STEPS TO ONLINE PAYMENT FOR TUITION FEE, TRANSPORT FEE AND HOSTEL FEE THROUGH STUDENT PORTAL IN COLLEGE WEBSITE

Step1: Login in student portal

Step2: Go to @Office Tab-→College - Online Fee Payment (Top Left)

Step3: Select Fee type (Tuition Fee, Transport Fee, Hostel Fee)

Step4: Give your Option which payment is to be paid Tick the check box and enter how much amount you are

paying.

Stept5: After confirmation of the Entered Amount then click on Submit Fee Details

Step6: Type the Characters you seen in the Dialogue Box / Picture Box

Step7: After enter Characters in the picture box Click on Go to Payment

Step8: Choose your Option in which mode you are paying the payment (i.e., Reade Scan any UPI App / net banking / prepaid Debit or Credit cards)

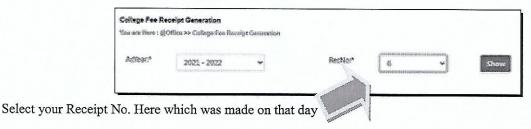
NOTE: Through UPI option there is no bank charges

## After Payment completion you can follow the steps to get the Original Receipt for your confirmation.

Step1: Login to student portal

Step2: Go to @Office Tab --→ College Fee Receipt Generation (Top Left)

Step3: then displayed in your desktop like



While generating payment/receipt problem occurred please contact Ravi Kumar Chapa (7013499680) in working days (9:30am to 4:00pm)

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